

FILE NO:

DATE:

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STATEMENT OF

MEDIATION OUTCOMES

Janice and Mike attended meditation at Conflict Resolution Service on 16 February 2021 and have agreed to the following:

1. Janice and Mike will work in a positive way together.
2. Mike and Janice will meet for coffee to discuss work projects on a fortnightly basis.
3. Janice and Mike will respect each other and their respective roles.
4. Janice and Mike agree that they will create a work environment so that Mike does not dread going into work each day.
5. Mike will develop a project plan for the next 6 months and submit it to Janice for her approval.
6. Janice and Mike will keep the mediation along with this Outcome Statement confidential as they do not wish for this dispute to reflect badly on them.
7. Mike and Janice will work on a mutual message for work colleagues if asked about their absence from work.
8. The parties were unable to agree on how Janice would be more accessible to Mike. Mike suggested that Janice be more available in person rather than by email as she rarely responds.
9. Janice and Mike agree to respect each other in the workplace.
10. Mike and Janice will review the above arrangements in 6 months and if needed, will attend mediation for a further session to discuss any other issues they are experiencing.

**▬▬▬ End of Outcome Statement ▬▬▬**

**We acknowledge that this is a record of the outcome of our mediation and is not intended to create legal relations.**

**Signatures:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**